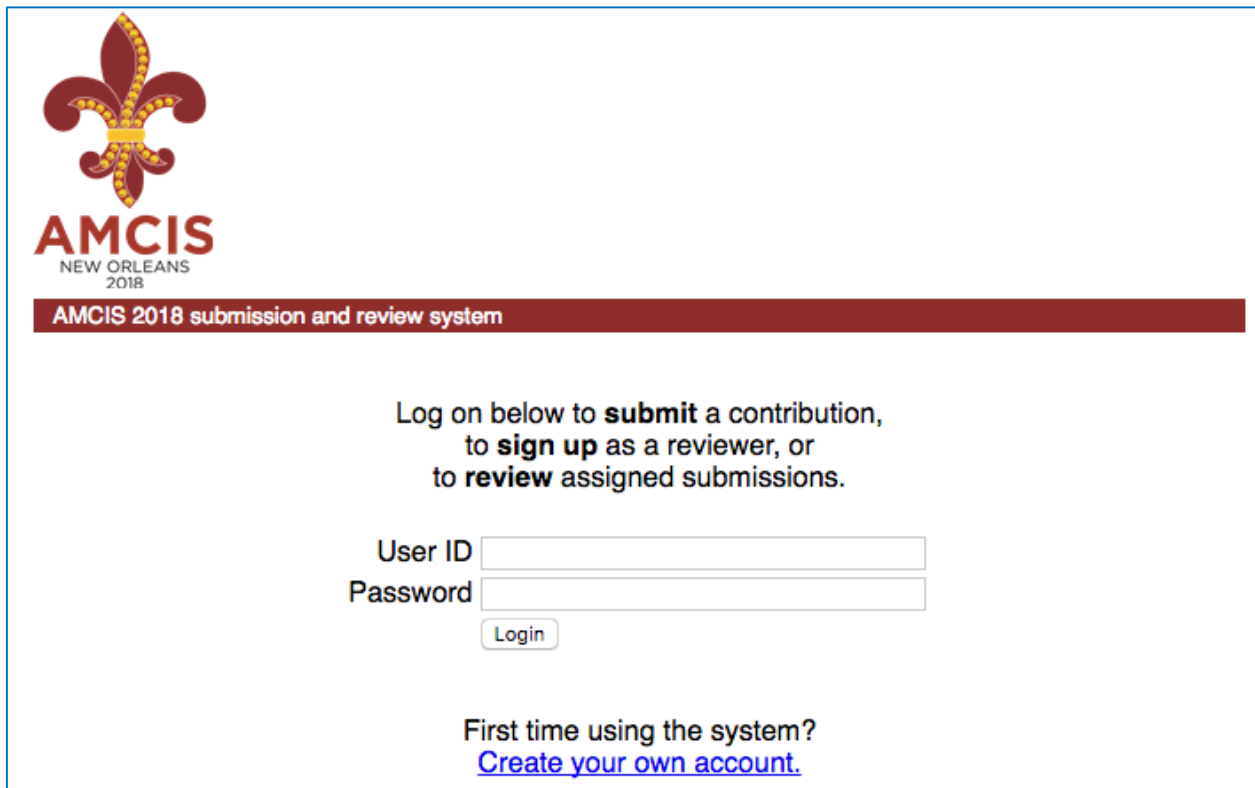


### Minitrack Submissions in PCS

Visit <https://confs.precisionconference.com/~amcis/>

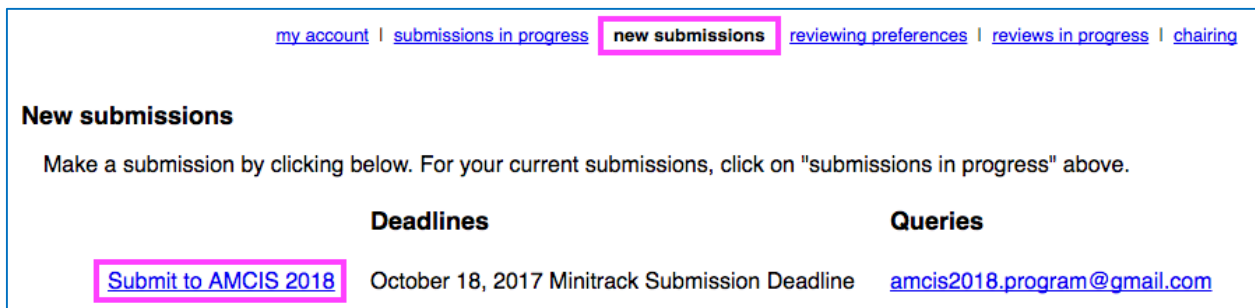
If this is your first time using PCS, please create an account. Otherwise, login.



The screenshot shows the AMCIS 2018 submission and review system login page. At the top left is the AMCIS logo, which features a fleur-de-lis with a yellow and red design, and the text "AMCIS NEW ORLEANS 2018" below it. A dark red horizontal bar contains the text "AMCIS 2018 submission and review system". Below this bar, the text reads: "Log on below to **submit** a contribution, to **sign up** as a reviewer, or to **review** assigned submissions." There are two input fields: "User ID" and "Password". Below the "Password" field is a "Login" button. At the bottom, it says "First time using the system? [Create your own account.](#)"

Click on **New Submissions** on the top menu bar.

Click on **Submit to AMCIS 2018**.



The screenshot shows the navigation menu of the AMCIS 2018 submission and review system. The menu items are: [my account](#), [submissions in progress](#), [new submissions](#) (highlighted with a pink box), [reviewing preferences](#), [reviews in progress](#), and [chairing](#). Below the menu, the text reads: "New submissions Make a submission by clicking below. For your current submissions, click on "submissions in progress" above." There are two columns: "Deadlines" and "Queries". Under "Deadlines", there is a pink box containing the text "Submit to AMCIS 2018" and the text "October 18, 2017 Minitrack Submission Deadline". Under "Queries", there is the text "amcis2018.program@gmail.com".

Click on **Yes. Make a submission to AMCIS 2018.**

Please confirm that you want to make a submission to AMCIS 2018.

- [Yes. Make a submission to AMCIS 2018.](#)
- [No. Return to the previous page.](#)

Click on **Continue with the submission right now.**

Select the **track** you are submitting to.

Insert your **Minitrack Title**.

Insert the **minitrack chairs**, emails, and affiliations.

Provide a **minitrack description (150 words)**. This description will appear on the conference website once it's accepted.

Click on **Submit**.

You will see a **confirmation page** with the submission number (below). In this page, you can also go back to your submission or edit it.

Minitracks will be reviewed by Track co-chairs, who will make recommendations to Program co-chairs. Therefore the #1 instructions don't apply in this case.

Thank you for the update of submission 115.

1. Please check [your anonymous submission](#). This is what the reviewers will see.
2. Please check [your submission information](#). This is what the program chair will see.
3. If you find any errors, you can [edit your submission](#).
4. When you're satisfied with your submission, [email confirmation of submission to yourself](#) (shu.schiller@wright.edu).
5. [Return to your submissions page](#).

*You can log in to edit your submission until the submission deadline.*